

Bay Suspension – Conditions of Use.

1. Bay Suspension information

Definition of a bay suspension

A bay suspension is intended for use only by the applicant; it allows suspension of a specified bay or bays.

Bay suspensions are to be applied for where access is required to a specific bay to carry out works to or on a highway or a nearby property and or facilities/services. Evidence of works may be required when making an application.

2. Who can apply and noticed required

Anyone can apply for a bay suspension by registering through the Dartford permit portal.

- Applicants should submit their application for a suspension at least 10 working days before the required start date. The Council has a duty to assess the application prior to approval, which will involve visiting the location to identify the likely impact on residents and businesses and erect signage on the regulation posts. (Working days do not include Saturdays, Sundays or Bank Holidays).
- Where an application is received less than 10 working days before the start date, the suspension may not be approved by the start date.
- A suspension will only be valid when it has been authorised and confirmed by the Council. If a confirmation email has not been received, the applicant should not assume their suspension has been approved.

3. How long can I have a suspension for?

- the period of a bays suspension will be 1 week.
- If the suspension requires an extension then a new application will need to be made.
- If a suspension is no longer required, it can be cancelled through the applicant's account, however refunds cannot be given.

4. Important information

Please note:

- Even if a suspension has been approved, vehicles must be relocated if requested by a Civil Enforcement Officer, Police Officer, or a Council Officer. This will only happen in circumstances where emergency access is required or traffic flow is impeded.
- The Council is not responsible for any unauthorised vehicles parked in a suspended bay, but a Penalty Charge Notice may be issued in these circumstances.
- A suspension cannot be transferred from one location to another.
- Suspensions are not granted for preferential parking outside the applicant's own residence.