

Community Safety Unit
Dartford Borough Council
Civic Centre
Home Gardens
Dartford
Kent
DA1 1DR

Date:
Please ask for: Martin Smith
Direct Line: 01322 343232
E-mail: martin.smith@dartford.gov.uk

Name and Add

Dear

APPLICATION FOR DISABLED DRIVERS PARKING BAY

Thank you for your interest in applying for a disabled drivers parking bay and I enclose an application form as requested.

There are several points that must be noted before completing and returning this application form.

If this application is for a child under 18 years, please complete the application under a parent or carers name.

Please Note that a Disabled Persons Parking Bay is available for All Disabled Badge Holders and is NOT exclusively for the applicants use.

For your application to be successful you must fulfil all the criteria as follows:

1. The application must be made in the name of one registered disabled person or in the case of a person under 18 years a parent or carer.
2. The applicant must hold a valid disabled badge (a photocopy of both sides of the badge must be enclosed with the application form).
- 3a. If under 65 the applicant must be in receipt of entitlement to the higher rate disability living allowance – **mobility component** or the enhanced rate of the **mobility component** for personal independence payment (PIP) (a photocopy of this must be enclosed with the application form)
- 3b If over 65 the applicant must be in receipt of entitlement to the higher rate disability living allowance – **mobility component**, attendance allowance and/ or other mobility allowance such as a War Pension (a photocopy of this must be enclosed with the application form).
4. The vehicle must be registered at the applicants address (a photocopy of your vehicle registration document must be enclosed).
5. The applicant / nominated driver should reside at the applicants address and hold a valid UK driving licence at that address (a photocopy must be enclosed).
6. There must be no space available for parking your vehicle within the boundary of your property, such as a garage or driveway, or alternative parking provision such as a garage or off-street parking within 50 metres.

7. There are parking problems within the road (you regularly have difficulty finding available space on street close to your property). This will be investigated as part of the application process.
8. There must be no existing parking restrictions in place (i.e., yellow, or double yellow lines).
9. The width of the carriageway should be 6300mm or wider to maintain access for emergency service vehicles.
10. Existing disabled parking bays in any one street should not exceed 5% of total parking places available.
11. The bay is not required at a location, which may compromise public safety i.e., on a bend or the brow of a hill, close to a junction, within the turning head of a cul-de sac.
12. The road must be owed and maintained by Kent County Council.

If an applicant fails to meet any of these criteria, then your application may be refused

You must ensure that you are able to meet all the criteria before making your application. Guidance notes are attached for your information, and these should be read before completing the application form.

The Council will make every effort to respond to your application as soon as possible. Under normal circumstances this will be approximately **2-4 weeks**.

Please return the completed application form, together with the attachments, to: ***Parking Services (DPPB), Civic Centre, Home Gardens, Dartford, Kent. DA1 1DR.***

If you have any further queries regarding this matter, please contact ***parking.services@dartford.gov.uk – or tel 01322 343434 (ask for Parking Services)***

Yours sincerely,



Martin Smith
Parking Services Manager