

DATA PROTECTION ACT 2018

DATA PROTECTION - We will use the information you give us to administer our housing (landlord & tenant) services. Our **lawful bases** for processing your personal information are:

- our legal obligation(s) under the Local Government Act 1974
- our legal obligation(s) under the Anti-Social Behaviour, Crime & Policing Act 2014
- our legal obligation(s) under the Prevention of Social Housing Fraud (Power to Require Information)(England) Regulations 2014
- necessary for the performance of a task in the public interest or in the exercise of official authority vested in us in accordance with the legislation referred to above, and the:
 - o Commonhold and Leasehold Reform Act 2002
 - o Housing Act 1985
 - o Housing Act 1996
 - o Land Compensation Act 1973
 - o Leasehold Reform, Housing and Urban Development Act 1993
 - o Refuse Disposal (Amenity) Act 1978
 - o Secure Tenants of Local Housing Authorities (Right to Repair) Regulations 1994

Some of the information we collect is classified as **special category personal data**. This is processed for reasons of substantial public interest as set out in the legislation referred to above. We have a Data Protection Policy that sets out how this information will be handled.

Dartford Borough Council, Civic Centre, Home Gardens, Dartford, Kent DA1 1DR is the Data Controller dataprotection@dartford.gov.uk

Please refer to our Corporate Privacy Notice and the Privacy Notice for Housing Services Landlord & Tenant at www.dartford.gov.uk for further details of how we process your personal information and your rights.

YOUR DECLARATION

I understand the following:

You will use the information I have provided to process my Right to Buy application. You may check some or all of the information with and/or receive information about me from other sources within the Council, fraud prevention agencies, HM Revenue and Customs, Courts, Bailiffs, Department of Works and Pensions, the UK Border Agency, credit reference agencies and other Councils and organisations that are legally entitled to check, receive or share my information.

If I give information that is incorrect or incomplete, you may take action against me, including Court action.

I declare that the information I have given on this form is correct and complete.

Signed.....

Name.....

Date.....